

MINUTES OF THE SPECIAL MEETING  
THURSDAY, JUNE 22, 2023

The Special Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, June 22, 2023 in the Administration Board Room at the Madison-Oneida BOCES Main Campus in Verona, New York and at 7096 Spring Hill Road, Hamilton, New York. President Douglas Gustin called the meeting to order at 10:00 a.m. The Board recited the pledge of allegiance. There was no public comment.

Present: Douglas Gustin – Canastota, Michelle Jacobsen – Hamilton (*virtually, in accordance with NYS Public Officers Law*), Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Suzanne Carvelli – Rome, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Absent: Sally Sherwood – Camden

Also Present: Scott Budelmann – District Superintendent & CEO, Lisa Decker – Deputy Superintendent for Finance & Operations, Matthew Williams – Assistant Superintendent for Curriculum & Instruction and Niki J. Maiura – District Clerk.

2022/23-608	A motion was made by Sue Carvelli and seconded by Rich Engelbrecht to amend the agenda to include Board Items. There were 8 ayes and 0 nays. The motion carried.	AMEND AGENDA
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2022/23-609	Deputy Superintendent for Finance & Operations Lisa Decker updated the Board on the current Rossetti HVAC Project. Mrs. Decker along with Director of Facilities Todd VanDresar, shared information regarding the recommendation for a Project Representative/Clerk of the Works and Change Order MC-01.	ROSSETTI ROOFTOP / HVAC PROJECT
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2022/23-610	A motion was made by John Costello, Sr. and seconded by Donna Isbell to approve the Project Representative / Clerk of the Works proposal from Beebe Construction Services. Beebe will provide on-site supervision of the Rooftop HVAC Unit Replacement Project. There were 8 ayes and 0 nays. The motion carried.	APPROVE: ROSSETTI ROOFTOP / HVAC PROJECT REPRESENTATIVE / CLERK OF THE WORKS
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2022/23-611	A motion was made by Rich Engelbrecht and seconded by Donna Isbell to approve the Change Order MC-01 for the Rossetti Rooftop / HVAC Project in the amount of \$20,050.42. The Change Order reflects works done to replace valves and provide duct cleaning and has no impact on the current contract budget. There were 8 ayes and 0 nays. The motion carried.	APPROVE: ROSSETTI ROOFTOP / HVAC PROJECT CHANGE ORDER MC-01
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2022/23-612	Deputy Superintendent for Finance & Operations Lisa Decker updated the Board on the Middle Level Program Entrance Project, including information on the bidding process, the June 14, 2023 Bid Tabulations, King & King's Letter of Recommendation for awarding contracts, and draft Notices to Proceed based on those awards.	MIDDLE LEVEL PROGRAM ENTRANCE PROJECT
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| 2022/23-613  | A motion was made by Pat Baron and seconded by Joe Monfiletto to approve the Middle Level Program Entrance Project Electrical Work Contract with low bidder Northern Pioneer Contractors. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>MIDDLE LEVEL<br>PROGRAM ENTRANCE<br>PROJECT - ELECTRICAL<br>WORK CONTRACT              |
| 2022/23-614  | A motion was made by Rich Engelbrecht and seconded by John Costello, Sr. to approve the Middle Level Program Entrance Project General Construction Work Contract with low bidder Murnane Building Contractors. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>MIDDLE LEVEL<br>PROGRAM ENTRANCE<br>PROJECT - GENERAL<br>CONSTRUCTION WORK<br>CONTRACT |
| 2022/23-615  | A motion was made by Michelle Jacobsen and seconded by Donna Isbell to approve the Middle Level Program Entrance Project HVAC Work Contract with low bidder H.J. Brendeles Corp. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>MIDDLE LEVEL<br>PROGRAM ENTRANCE<br>PROJECT - HVAC<br>WORK CONTRACT                    |
| 2022/23-616  | A motion was made by Sue Carvelli and seconded by Rich Engelbrecht to approve the Middle Level Program Entrance Project Site Work Contract with low bidder Murphy Excavating Corp. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>MIDDLE LEVEL<br>PROGRAM ENTRANCE<br>PROJECT - SITE WORK<br>CONTRACT                    |
| 2022/23-617  | A motion was made by Donna Isbell and seconded by John Costello, Sr. to move to Executive Session at 10:10 AM for the purposes of discussing proposed, pending or current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. There were 8 ayes and 0 nays. The motion carried. | EXECUTIVE SESSION  |
| The President returned to regular session at 10:34 AM. |   |  |
| 2022/23-618  | A motion was made by Rich Engelbrecht and seconded by Donna Isbell to approve the appointment of Crystal Sweich to the position of Deputy Treasurer, effective June 23, 2023. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>APPOINTMENT OF<br>DEPUTY TREASURER   |
| 2022/23-619  | A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to approve the discussed revisions to the Non-Negotiating Employee Categorized Salary Ranges, as recommended by the District Superintendent in accordance with Policy 3016. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>REVISIONS TO NON-<br>NEGOTIATING<br>EMPLOYEE<br>CATEGORIZED SALARY<br>RANGES           |

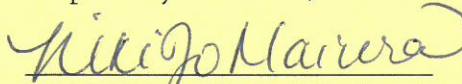


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| 2022/23-620 | A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the June 2023 Memorandum of Agreement with the Instructional Professionals' Association (IPA). There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>MEMORANDUM OF<br>AGREEMENT WITH THE<br>INSTRUCTIONAL<br>PROFESSIONALS'<br>ASSOCIATION (IPA) |
| 2022/23-621 | <p>A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the following base salary increases, effective July 1, 2023:</p> <p>Lisa Decker - \$5,700.00<br/>Matthew Williams - \$5,700.00<br/>Heather Mahoney - \$5,700.00</p> <p>There were 8 ayes and 0 nays. The motion carried.</p> | APPROVE:<br>SENIOR LEADERSHIP<br>TEAM BASE SALARY<br>INCREASES  |
| 2022/23-622 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Resignations recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>RESIGNATIONS  |
| 2022/23-623 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Leaves of Absence recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>LEAVES OF ABSENCE   |
| 2022/23-624 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Professional Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>PROFESSIONAL<br>APPOINTMENTS  |
| 2022/23-625 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Civil Service Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>CIVIL SERVICE<br>APPOINTMENTS   |
| 2022/23-626 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Adult & Continuing Education Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>ADULT & CONTINUING<br>EDUCATION<br>APPOINTMENTS   |
| 2022/23-627 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>MISCELLANEOUS<br>APPOINTMENTS   |



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| 2022/23-628 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Consultants recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>CONSULTANTS   |
| 2022/23-629 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Performing Arts recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>PERFORMING ARTS   |
| 2022/23-630 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Position Creation recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>POSITION CREATION   |
| 2022/23-631 | A motion was made by Pat Baron and seconded by John Costello, Sr. to approve the Summer Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>SUMMER<br>APPOINTMENTS  |
| 2022/23-632 | <p>A motion was made by Richard Engelbrecht and seconded by Donna Isbell:</p> <p>Resolved that the Board of Education of the Madison-Oneida BOCES nominates Dr. John Costello, Sr. of the Madison-Oneida BOCES Board for the Everett R. Dyer Award for Distinguished School Board Service.</p> <p>There were 7 ayes and 0 nays. (Dr. John Costello abstained.) The motion carried.</p> | BOARD ITEMS:<br>NOMINATION OF DR.<br>JOHN COSTELLO, SR.<br>FOR THE EVERETT R.<br>DYER AWARD FOR<br>DISTINGUISHED<br>SCHOOL BOARD<br>SERVICE |
| 2022/23-633 | A motion was made by Donna Isbell and seconded by Sue Carvelli to adjourn the meeting at 10:46 AM. There were 8 ayes and 0 nays. The motion carried.   | ADJOURNMENT   |

Respectfully Submitted,

  
 Niki J. Maiura, Clerk of the Board